

## **About the Veolia Mulwaree Trust**

The Veolia Mulwaree Trust was established to manage and distribute funds for charitable purposes and worthwhile community projects to benefit communities within or surrounding the former Mulwaree Shire Council area in Southern NSW. The Trust's funding is provided by Veolia Australia and New Zealand which operates the Woodlawn Eco-Precinct near Tarago in Southern NSW.

## **Eligible Local Government Areas**

The Veolia Mulwaree Trust specifically covers the local government areas of:

- Goulburn Mulwaree Council
- Upper Lachlan Shire Council
- Oberon Council
- Wingecarribee Shire Council
- Wollondilly Shire Council
- Shoalhaven City Council
- former Palerang<sup>1</sup> Council area

## **Eligible Organisations**

Applications will be accepted from incorporated, not-for-profit community groups or organisations, such as:

- Sporting and Recreation Groups
- Voluntary Emergency Service Organisations
- Service Clubs
- Local Councils and 355 Committees
- Community Health Services
- Schools and Community Child Care Centres
- Churches
- Community Associations
- Registered Charities

## **Ineligible Organisations and Projects**

Through the donation program the Veolia Mulwaree Trust does not fund:

- Services and operations that would normally be the responsibility of other government bodies, or which duplicate existing services.
- Projects that relate to a business or business group that generates a profit.
- Retrospective requests, ie funding for projects which have commenced or been completed.
- Applications for the purpose of fundraising for a secondary beneficiary, or grant-making program.
- Applications for projects in licenced clubs which are associated with gambling or alcohol.

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<sup>1</sup> Projects and applicants located within the former Palerang local government area prior to the 2016 council amalgamation are eligible to apply to the Veolia Mulwaree Trust.

- Applications from organisations or project sites which have received grant funding from the Veolia Mulwaree Trust in the previous two years.

### **Submitting an Application**

Two funding rounds are held per year. Organisations may apply for a one-off donation of up to \$1000. Donations are not subject to GST.

Donation applications may cover a wide range of projects which comply with the Veolia Mulwaree Trust's donation guidelines. A limited number of donations are available.

Eligible donation applications are assessed against the intended outcomes and community benefit.

Donation applications must be submitted via the Veolia Mulwaree Trust website. All sections of the application form must be completed and all requested supporting documentation attached prior to the advertised closing date.

The application must be authorised by the applicant organisation's senior office holder, i.e. the President/Chairperson/Principal/General Manager, in addition to one other authorised office holder.

It is preferable that applicants have an ABN and provide this information in the application form. Organisations without an ABN may still apply if they have an Incorporation Number and if the application is successful they will be required to provide a Statement by Supplier Form (refer to the ATO website) to receive the donation.

Only one grant application or one donation application from an organisation will be accepted in any one funding round. An organisation can only be the recipient of one grant or one donation at any one time.

The Veolia Mulwaree Trust reserves the right to fund a limited number of charitable organisations above the standard donation rate through its Community Donation Program, at its discretion.

### **Required Supporting Documentation**

Evidence of organisation's legal status - A copy of the organisation's certificate of incorporation, or evidence of current legal status, must be attached to the application. Please check with the Veolia Mulwaree Trust office if you are unsure prior to submitting your application.

Government agencies including schools, hospitals and rural fire brigades do not require evidence of legal status.

### **Assessment Process**

#### Stage one - Eligibility

On lodgement of application applicants will receive an email of receipt and application reference number.

Applications are initially assessed for eligibility in accordance with these guidelines. Applications will be deemed ineligible where they are incomplete or do not meet the eligibility criteria and ineligible applicants will be advised in writing.

#### Stage two – Assessment

Eligible applications will be tabled at a Veolia Mulwaree Trust meeting for consideration. This process may take up to four months after the grant closing date. All applicants are advised in writing of the outcome of their application.

The Veolia Mulwaree Trust retains the discretion to fund donation applications as it sees fit and any decision will be final. No correspondence will be entered into. The Veolia Mulwaree Trust is unable to provide individual feedback on unsuccessful applications.

#### **Donation Funding Process**

Successful donation applicants are required to issue the Veolia Mulwaree Trust with an invoice for the donation.

Donation recipients may provide the Veolia Mulwaree Trust with feedback on how the community has benefited from the funding.

It is the applicant's responsibility to check the accuracy of the contact information provided in the application and to maintain up to date Smartygrants account contact information. Any changes in an organisation's contact details should be forwarded in writing via email to [vmt@veolia.com](mailto:vmt@veolia.com)

Donation recipients will be ineligible to apply to the Veolia Mulwaree Trust for a period of 12 months from the date the donation is received.

#### **Who can I speak to about our application?**

Prospective applicants may contact the Veolia Mulwaree Trust office to discuss their application prior to submission by phoning (02) 48222786.

**Key Dates 2019**

2019 Round 1 Opens	30 January 2019
Applications Close	20 March 2019
Applications Processed	April to May 2019
Applicants advised of outcomes	June 2019
Successful donations awarded	June 2019
2019 Round 2 Opens	July 2019
Applications Close	August 2019
Applications Processed	September to October 2019
Applicants advised of outcomes	November 2019
Successful donations awarded	November 2019