

APPLICATION for NEW WATER METER CONNECTION

Veolia contracts to provide water and wastewater services to the Property Owner only. To enable Veolia to provide the required new water meter connection and ongoing supply of water and wastewater services this application must be completed and signed by the Property Owner. Where the Property Owner is a company, this application must be signed by a person authorised to sign on behalf of the company.

Property Address (where new service is required)

Street No	Lot No	Street Name	Suburb

Property Owner Details

First Name		Surname	
Company Name			
Postal Address			
Contact No		Mobile	
Date of Birth		Email	
ID Type (Please Select)	<input type="checkbox"/> Passport <input type="checkbox"/> Driver License <input type="checkbox"/> IRD NO (Companies only)		ID Number
Certificate of Title	Please include a copy with your application and ensure this is in the name of the property owner		

Billing Name and Address *(complete only if account is to be sent to someone other than the Property Owner)*

First Name		Surname	
Company Name			
Postal Address			
Contact No		Mobile	
Email			

Agent Contact Details *(complete only if enquiries related to this application are to be directed to someone other than the Property Owner)*

First Name		Surname	
Contact No		Mobile	
Email			

Property Owner Approval

By signing this application, the Property Owner is entering into a contract with Veolia for the provision by Veolia of a water meter connection and water and wastewater services and agrees to the terms and conditions of supply as outlined within the Veolia Customer Contract booklet. In signing this application the Property Owner agrees that the Terms & Conditions of the Veolia Customer Contract will govern the supply of Water and Wastewater services to the property and that the Property Owner will be responsible for ensuring that all charges incurred in relation to the property are paid.

Signature		Date	
By executing this agreement the signatory warrants that the signatory is duly authorised to execute this agreement on behalf of the Property Owner			

Where the Property Owner is a Company

Name of authorised signatory (please print)	Position Held Within Company

NEW WATER METER CONNECTION TYPE REQUIRED

Please note the standard water meter size for a single residential unit is 20 millimetres
 Please refer to the current Charges on our Website for connection costs.

AN INVOICE WILL BE ISSUED ON RECEIPT OF THE COMPLETED APPLICATION AND MUST BE PAID BEFORE THE INSTALLATION WILL BE SCHEDULED

- Residential - meter only installation** *(service lead has been installed by the Developer as part of the Subdivision)*
- Residential - meter and service lead installation**
- Commercial / Industrial / Rural - meter and service lead installation**

Meter Connection Size _____ mm Backflow Prevention Type _____
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Please confirm for meter and service lead installation type:

- a scalable A3 plan clearly showing the preferred meter location outside the property boundary has been provided with the application
- a marker peg (with blue indicator) is installed in the required location, or will be installed prior to our Installation Team arriving onsite

Please confirm for all installation types:

- the requested location of the water meter is clear of any obstruction and/or building material or debris
- a copy of ID is attached *(not required for company IRD number)*
- a copy of the Certificate of Title is attached

Veolia Office Use Only

Infrastructure Growth Charges:

- IGC's Applicable
- IGC's Not Applicable
- Paid by Developer

Documents Received:

- Application
- ID
- CT
- Site Plan
- Approval Date _____

Connection Type:

- Water and wastewater connection
- Water only connection
- Wastewater only connection

Invoice Details:

Connection Type: Meter only installation / Meter and service lead installation \$ _____

Infrastructure Growth Charge(s) *(if applicable)* \$ _____

Total Invoice Cost: \$ _____

Invoice number: _____ Date Paid: _____

Meter Number _____	Date Installed _____
Meter Reading _____	Meter Size _____
Meter Location _____	IGC Invoice No _____
WQ Zone _____	WQ Sub Zone _____

Additional Information

Meter Position and Connection Types

Meter only installation - installation onto existing service lead (installed by Developer as part of subdivision)

- The meter position is fixed. The meter will be installed by Veolia on the alignment of the existing service lead, with the meter location outside the property boundary.

Meter and service lead installation

- Veolia will seek to accommodate your preferred meter position. Note - water meters must be located outside the property boundary. Please provide a scalable A3 size site plan clearly showing the preferred meter location and ensure a marker peg is installed onsite at the preferred meter position. **Failure to provide both a suitable plan and a marker peg in the preferred location may cause the installation of the water meter to be delayed.**
- Note - while Veolia will seek to accommodate your preferred meter position, Veolia has the final decision on meter position and reserves the right to position the meter at an alternate location.

Please ensure for all connection types that the intended meter location is clear and accessible. The meter will not be installed if building material or debris covers the meter position or the meter position is in any way inaccessible.

Please note:

1. The applicant is required to take all reasonable steps to protect the meter from damage, including the movement of vehicles onto or within the property served. In the case of damage, Veolia may render an invoice for repairs to the meter installation.
2. The applicant is responsible for all pipe and pipe fittings immediately after the meter, including the tail piece fitting used to connect to the meter. The tailpiece fittings provided with the meter **MUST** be used. The costs incurred by Veolia to correct an improperly made connection to the meter or to replace missing components such as the tail piece will be charged to the applicant. The applicant is to ensure that the meter box is not removed or the meter lifted out of the ground at any time. For a temporary builders supply a minimum 3m length of standard pipe must be affixed after the meter complete with a separate gate valve.
3. The applicant is responsible for all water which passes through the meter including leakage.
4. **Veolia's timeframe for water meter installation is eight (8) working days from receipt of the complete and approved water meter application form and payment in full has been received. Please note that increased installation times may apply in some circumstances. Please ensure you submit your application to Veolia a minimum of 3-4 weeks in advance of the water meter installation being required.**
5. **Privacy Act** – Veolia collect and hold on file, for the purposes of provision of water and wastewater services, the provided applicant information. You have a right of access to your information held by Veolia. You may request correction of that information and require that the request be stored with that information. Personal information held by Veolia will not be shared with any external party except where Veolia is legally obliged to do so, or where doing so is a legal and legitimate business activity.
6. **Infrastructure Growth Charges** – The water meter will not be installed where payment of any applicable infrastructure growth charges (IGCs) remain outstanding. We may also require you to pay additional future Infrastructure Growth Charges should you increase your demand on the water and/or wastewater networks. Please contact Veolia for further information on infrastructure growth charges.
7. **Final Reading** – In the event of future sale of this property please ensure a final reading is arranged such that your water account can be finalised. Failure to arrange a final reading or notify Veolia of your vacation of the property will result in you continuing to be liable for ongoing water and wastewater costs incurred.